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Dear Member

HARBOUR COMMITTEE - MONDAY, 21 DECEMBER 2020

I am now able to enclose, for consideration at the Monday, 21 December 2020 meeting of the Harbour Committee, the following reports that were unavailable when the agenda was printed.

Agenda No	Item	Page
4.	Harbour Budget 2021/2022 and Schedule of Fees and Charges	(Pages 2 - 3)

Yours sincerely

Amanda Coote
Clerk

HARBOUR REVENUE ACCOUNT BUDGETS 2019/20 to 2024/25

Appendix 2

Expenditure	2019/20 Final Outturn £ ,000	2020/21 Base Budget £ ,000	2020/21 Revised Budget £ ,000	2021/22 Proposed Budget £ ,000	2022/23 Provisional Budget £ ,000	2023/24 Provisional Budget £ ,000	2024/25 Provisional Budget £ ,000	
Harbour Employee Costs	612	651	652	731	750	769	788	A
Premises Costs:-								
Repairs and Maintenance	261	322	304	303	280	280	280	
Energy & Water	268	184	240	245	247	252	257	
Cleaning & Waste	124	107	90	99	101	103	105	
Other Premises & Insurance costs	130	115	134	126	128	131	133	
Operational Costs:-								
Security Services including CCTV	132	141	141	144	146	149	152	
Professional Services	69	59	59	60	61	63	64	
Equipment and V&P	91	45	45	49	50	51	52	
Other Services	108	108	110	112	113	115	118	
General & administration expenses	89	83	59	60	60	61	62	B
Internal Support Services	181	185	239	244	248	253	258	B
User Charges Concessions	15	14	11	11	11	11	12	
Capital Charges								
Torquay Town Dock	81	81	81	81	81	81	81	
Torquay Inner Harbour pontoons	54	54	54	54	54	54	54	
Torquay Haldon Pier	81	81	81	81	81	81	81	
Brixham Harbour regeneration	282	282	282	282	282	282	282	
Other schemes	49	39	38	49	49	49	49	
Contribution to Multi-Agency funding	0	0	0	5	0	0	0	C
Contribution to General Fund - EHO	25	25	25	25	25	25	25	
Contbn to General Fund (Asset Rental)	852	802	852	652	652	652	652	
	3,504	3,377	3,497	3,413	3,419	3,462	3,505	
Income								
Rents and Rights :-								
Property and Other Rents/Rights	589	607	563	603	603	603	603	D
Marina Rental	461	453	453	462	471	481	490	D
Operating Income :-								
Harbour Dues	172	154	58	158	161	164	167	
Visitor and Slipway	74	65	56	67	68	69	70	
Mooring fees	213	206	256	210	214	218	222	
Pontoon Berths	587	598	591	613	625	638	650	
Fish Tolls	993	982	900	1,000	1,000	1,000	1,000	E
Recharged Services	136	135	153	163	166	170	173	
Harbour Facilities charges	82	76	66	78	80	81	83	
Licences & Contractor passes	31	29	40	35	36	36	37	
Reserved Car Parking	43	44	30	40	41	42	42	
Miscellaneous & Administration charges	46	28	41	29	29	30	30	
Contributions from Reserve	11	0	0	0	0	0	0	
Covid-19 Grant	0	0	125	0	0	0	0	
	3,438	3,377	3,332	3,457	3,494	3,531	3,569	
Operating Surplus /(Deficit)	(66)	(0)	(165)	44	75	69	64	
RESERVE FUND								
Estimated Opening Balance as at 1st April	741		380	10	54	129	198	
Interest Receivable	6		1	0	0	0	0	
Net Surplus / (Deficit) from Revenue Account	(66)		(165)	44	75	69	64	
Withdrawals - Harbour Schemes	(301)		(206)					F
Expected Closing Balance as at 31st March	380		10	54	129	198	262	
Minimum Reserve Level			666	691	699	706	714	

Notes

- A The structure from 2021/22 includes a new health & safety related post together with an extra day capacity for administration
- B Charges for corporate and governance services have been discounted in previous years but are being applied in full from 2020/21.
- C Funding of a 12 month pilot for dedicated police support at Tor Bay Harbour locations.
- D The increased figure from 2021/22 reflects a full rental from harbour Light Restaurant
- E Fish toll income levels are based on industry forecasts
- F Funding of capital schemes e.g. Brixham H&S works, Brixham Water Metering, Paignton Harbour Light redevelopment

Expenditure	2019/20 Final Outturn £ ,000	2020/21 Base Budget £ ,000	2020/21 Revised Budget £ ,000	2021/22 Proposed Budget £ ,000	2022/23 Provisional Budget £ ,000	2023/24 Provisional Budget £ ,000	2024/25 Provisional Budget £ ,000
Harbour Employee Costs	612	651	652	717	735	754	773
Premises Costs:-							
Repairs and Maintenance	261	322	304	303	280	280	280
Repairs and Maintenance - Dredging				150			
Energy & Water	268	184	240	245	247	252	257
Cleaning & Waste	124	107	90	99	101	103	105
Other Premises & Insurance costs	130	115	134	126	128	131	133
Operational Costs:-							
Security Services including CCTV	132	141	141	144	146	149	152
Professional Services	69	59	59	60	61	63	64
Equipment and V&P	91	45	45	49	50	51	52
Other Services	108	108	110	112	113	115	118
General & administration expenses	89	83	59	60	61	63	64
Internal Support Services	181	185	239	244	248	253	258
User Charges Concessions	15	14	11	11	11	12	12
Capital Charges							
Torquay Town Dock	81	81	81	81	81	81	81
Torquay Inner Harbour pontoons	54	54	54	54	54	54	54
Torquay Haldon Pier	81	81	81	81	81	81	81
Brixham Harbour regeneration	282	282	282	282	282	282	282
Other schemes	49	39	38	38	38	38	38
Contribution to Multi-Agency funding	0	0	0	5	0	0	0
Contribution to General Fund - EHO	25	25	25	25	25	25	25
Contbn to General Fund (Asset Rental)	802	802	852	702	702	702	702
	3,454	3,377	3,497	3,589	3,446	3,488	3,531
Income							
Rents and Rights :-							
Property and Other Rents/Rights	589	607	563	623	623	623	623
Marina Rental	461	453	453	462	471	481	490
Operating Income :-							
Harbour Dues	172	154	58	158	161	164	168
Visitor and Slipway	74	65	56	67	68	69	70
Mooring fees	213	206	256	210	214	218	222
Pontoon Berths	587	598	591	613	625	638	651
Fish Tolls	993	982	900	1,000	1,000	1,000	1,000
Recharged Services	136	135	153	163	166	170	173
Harbour Facilities charges	82	76	66	78	79	81	82
Licences & Contractor passes	31	29	40	35	36	36	37
Reserved Car Parking	43	44	30	40	41	42	42
Miscellaneous & Administration charges	46	28	41	29	29	30	30
Contributions from Reserve	11	0	0	0	0	0	0
Contribution from GF - Dredging				150			
Covid-19 Grant			125				
	3,438	3,377	3,332	3,627	3,514	3,551	3,589
Operating Surplus /(Deficit)	(16)	(0)	(165)	39	68	63	58
Gain share contribution to General Fund	0	0	0	0	0	0	0
Gain share contribution to Harbour Reserve	0	0	0	0	0	0	0
Shortfall in Council contribution (2019/20 budget)	(50)	0	0	0	0	0	0
Net (Deficit)	(66)	(0)	(165)	39	68	63	58
RESERVE FUND							
Estimated Opening Balance as at 1st April	741		380	10	50	119	184
Interest Receivable	6		1	1	1	1	1
Net Surplus / (Deficit) from Revenue Account	(66)		(165)	39	68	63	58
Withdrawals - Harbour Schemes	(301)		(206)	0	0	0	0
Expected Closing Balance as at 31st March	380		10	50	119	184	243
Minimum Reserve Level	688	675	666	725	703	710	718

Notes

- A The structure from 2021/22 includes a new health & safety related post together with additional days capacity for administration
- B A programme of dredging works at Brixham Harbour will be funded by a contribution from the General Fund
- C Charges for corporate and governance services have been discounted in previous years but are being applied in full from 2020/21.
- D Funding of a 12 month pilot for dedicated police support at Tor Bay Harbour locations.
- E The increased figure from 2021/22 reflects a new lease of the Brixham Fish Market and a full rental from Harbour Light restaurant
- F Fish toll income levels are based on industry forecasts
- G Funding of capital schemes e.g. Brixham H&S works, Brixham Water Metering, Paignton Harbour Light redevelopment